Hethersgill Parish Council

Chair: Cllr A Sisson

Clerk: L Mowbray
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Brampton, CA8 2LN
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Full Council Meeting – Tuesday 15th September

Councillors Present: A.Sisson (Chair), D.Beer (Vice-Chair), C.Williams, L.Summerfield, M.Irving

In Attendance: Clerk L Mowbray

Others in Attendance: 2 members of the public

Minutes

26/27	**Apologies** To receive and accept reasons for apologies for absence. **Apologies were received and accepted from L.McDonagh and S.Barrett**
26/28	**Declarations of Interest / Requests for Dispensations** To receive declarations by members of interests in respect of items on this agenda. a) Register of interests: councillors reminded of the need to update their register of interests. **- Cllr A.Sisson declared she has joined the Hethersgill Hall Committee** **-Cllr D.Beer declared she had become the vice-chair of the North Carlisle Parish Council Allience** b) To declare any personal interest in items on the agenda and their nature. - **Cllr M.Irving declares an interest in 26/35.14** c) To declare and prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) **- None to note** d) To make any requests for dispensation. **- None to note**
26/29	**Minutes of last Hethersgill Parish Council meeting** To authorise the chairman to sign, as a true record, the minutes of the meeting held on in July 2026. (*previously circulated*) **Resolved to accept and sign**
26/30	**Exclusion of Press and Public** (Public Bodies Admission to Meeting Act 1960) To decide whether there are any items of business which require exclusion of the press and public. **- 26/35.12 - Confidential Item** **- 26/35.12.1 - Confidential Item**
26/31	**Public Participation** a) Receive reports from the Cumberland Councillor if present **- None to note** b) To receive previously notified comments and representations from members of the public. (These should be received no later than 72hours before the meeting) **- None to note**

	c) Public speaking is at the discretion of the Chair – members of the public may be invited to address the meeting in relation to agenda items. **1 member of the public spoke** **-spoke about toppers made by members of the local craft club for display at the crossroads to mark Halloween and Remembrance Day** **-asked questions about the information on the website (answered on site)** Please Note - No decisions can be made on items brought to the attention of Hethersgill Parish Council under this section unless they are already on the agenda.
26/32	**Action Reports / Updates from Councillors** a) To receive a verbal report from councillors **1 –** Common Land – Update from Cllr Irving – **Resolved to take this off the agenda** **2** – Community Lunch – Update from Working Group - **Ongoing** **3** – Emergency Plan – Update from Cllr Beer – **Cllr M.Irving is taking over this project and will investigate putting together a working group to support this. Possibility of creating a leaflet or information to be added to The Gill.** **4** – Any other councillor update**–** Councillor Matters **–** An opportunity for Councillors to raise issues on behalf of residents. - **Concerns have been raised about possible waste placed into the pond at Sandholes, which may create a highway problem with flooding. Everyone is reminded that fly tipping is illegal and all issues should be reported. Cllr L.S to respond to the enquiry.** - **Cllr D.Beer gave an update on meeting she had attended with regards to the substation / pylon project.** *Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council*. b) To discuss any highway issues in the parish and review if necessary. - **Concerns continue about the crossroads in Hethersgill – Monitor as needed**
26/33	**Clerk's Verbal Report** To receive a verbal summary of work undertaken by the clerk since the previous meeting, those issues ongoing and to receive correspondence, with an opportunity for councillors to raise questions. **Noted**
26/34	**Planning Matters** To report on any planning matters received - **None Received** Ref no | | Description | Location | Status | | | | |
26/35	**Consultations/Projects requiring action or decision** .1 – To review and accept a change in date for a meeting – from Tuesday 12th January to Thursday 7th January **– Resolved to accept** .2 – To review and adopt the Data Protection Policy **– Resolved to accept** .3 – To review and adopt the Accessibility Disclaimer **– Resolved to accept** .4 - To review and adopt the Equality and Diversity Policy **– Resolved to accept** .5 - To review and adopt the Home Working Policy **– Resolved to accept**

.6 - To review and adopt the Information Publication Scheme **– Resolved to accept**
.7 - To review and adopt the Information Technology Policy **– Resolved to accept**
.8 - To review and adopt the Privacy Statement **– Resolved to accept**
.9 - To review and adopt the Retention Policy **– Resolved to accept**
.10 - To review and adopt the Training and Development Policy **– Resolved to accept**
.11 - To review and adopt the Grants Policy **– Resolved to accept after a grammar alteration**
.12 - To review and accept the recommendations from the Clerks Probation Period **– Resolved to accept**
.12.1 - To review and accept the National Salary Scales update for past and future wages **– Resolved to accept**
.13 - To review and decide on a date for the next instalment of – The Gill **– Resolved that The Gill will have the next edition in 2027, items to go in will start to be collected from January**
.14 - To review and decide on a grant application for Christmas Lights **– Ongoing, awaiting more information to proceed with this application.**
.15 - To review and take suggestions for the 27/28 budget – **Ongoing**
.16 - To discuss and decide a way forward with regards to the pylon / substation project **– Resolved to hold a public meeting supporting local understanding of the implications. With permission of the writers, a leaflet is to be edited and distributed.**

26/36 **Financial Matters**

.1 To consider approving the payments detailed below: **Resolved to accept**

No	Payment Date	PAYEE	Purpose of Expenditure	Gross Amount
14	31/7/26	Unity	Unity	£7.00
15	3/8/26	DM Payroll	DM Payroll	£26.40
16	3/8/26	L Mowbray	Expenses + WFH allowance x3	£102.20
17	3/8/26	YPO	YPO	£54.65
18	3/8/26	L Mowbray	Re - Microsoft	£77.76
19	3/8/26	L Mowbray	Re - Postage	£31.18
20	7/8/26	Information Commis	legal fee	£47.00
21	17/8/26	Brampton Community Centre	The Gill	£33.75
22	31/8/26	Unity	Service Charge	£7.00

.2 – To note the balance at the bank **Resolved to accept**
31st August 2026 - £9776.82

.3 – To note the cashbook reconciled to the bank statements (previously sent) **Resolved to accept**

26/37 **Date of the Next Meeting**

To discuss and resolve the next meeting date.

	Tuesday 17th November 7.30pm Further agenda items should be submitted to the Clerk at least 14 days before the next meeting

Meeting Closed 8.42pm