

Grant Awarding Policy

Purpose and scope

Hethersgill Parish Council can make monetary grants to organisations that work for the benefit of the local community within the Parish, supporting initiatives in the local community and helping create opportunities for residents in the parish.

Grant applications will be dealt with during Full Council meetings.

In determining the validity of an application, the committees will refer to the following guidelines: Applications will be considered for the following purposes:

- For the purpose of purchasing equipment either in part or in full.
- For activities that raise the profile of the area.
- For running costs of a viable group that is experiencing a period of hardship.
- For hosting special events or celebrations open to the parishioners
- For the provision of recreational facilities.
- For Capital project or one off schemes

Information Required

The following information must be provided for the application to be considered:

- A brief description of the project [for large projects please attach a plan and/or photographs of the area in question and the work to be carried out].
- The total estimated cost including VAT.
- For projects up to £250 one quotation from an appropriate company on headed paper or a copy of a catalogue entry/web page.
- For projects over £250 two written quotations or estimates on headed paper.
- Details of fundraising or other funding secured or pending for the project.
- Details of local support including degree of benefit to the community served.
- Copies of the up-to-date accounts, current and deposit bank accounts. An explanation of any large [more than one year's turnover] reserves held.

Notes

- Applying does not mean you will automatically receive a grant, or you will receive the full amount of the sum you requested.
- Unless under special circumstances, organisations can only make one application for a grant in any one financial year (April to March).
- The Council regrets that it is not able to make grants to individuals or private organisations operating as a business.
- Applications will not be considered for religious or political purposes
- An organisation is not discouraged from applying each year but, if one year there are a number of applications received, or received from organisations which have never or rarely receive a grant and look to be in need of assistance, your application may be turned down.
- Hethersgill Parish Council does not have a large grant budget; however, this is reviewed in its budget annually. If applications arrive at a time when the budget has all been spent, it may be held over until the next years monies arrive is successful.
- Within six months of any monies receives, evidence must be submitted to the parish council of work completed or how the money has been spent.

Applications Emailed: clerk@hethersgillparish.gov.uk

— policy ends here —

Accepted by FCM and Adopted: DATE

Date for next review: DATE

Review: Bi-Annual

Amendment Notes -

Date accepted by FCM	Amendment