Hethersgill Parish Council

Chair: Cllr A Sisson

Clerk: L Mowbray
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Brampton, CA8 2LN
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Full Council Meeting – 19th May 2026

Councillors Present: A.Sisson (Chair), D.Beer (Vice-Chair), C.Williams, L.Summerfield, S.Barrett

In Attendance: Clerk L Mowbray

Others in Attendance: Two members of the public

Minutes

26/1	**Election of Chair for Council Year 2026/2027** The successful nominee with sign the Declaration of Acceptance of Office. **Resolved** – Cllr A.Sisson was voted in as Chair and signed the declaration of acceptance of office.
26/2	**Election of Vice-Chair for Council Year 2026/2027** The successful nominee with sign the Declaration of Acceptance of Office. **Resolved** – Cllr D.Beer was voted in as Vice-Chair and signed the declaration of acceptance of office.
26/3	**Apologies** To receive and accept reasons for apologies for absence. **Resolved** – Apologies were received and accepted from Councillors - McDonagh, Irving and Heaton
26/4	**Declarations of Interest / Requests for Dispensations** To receive declarations by members of interests in respect of items on this agenda. a) Register of interests: councillors reminded of the need to update their register of interests. b) To declare any personal interest in items on the agenda and their nature. c) To declare and prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) d) To make any requests for dispensation. **None to note**
26/5	**Minutes of last Hethersgill Parish Council meeting** To authorise the chairman to sign, as a true record, the minutes of the meeting held on Tuesday 17th March. (*previously circulated*) **Resolved** – The chair signed these minutes as a true record of the meeting.

Signed Date

26/6	**Exclusion of Press and Public** (Public Bodies Admission to Meeting Act 1960) To decide whether there are any items of business which require exclusion of the press and public. **None to note**
26/7	**Public Participation** a) Receive reports from the Cumberland Councillor if present – **N/A** b) To receive previously notified comments and representations from members of the public. (These should be received no later than 42 hours before the meeting) **N/A** c) Public speaking is at the discretion of the Chair – members of the public may be invited to address the meeting in relation to agenda items. **Summary of Comments** • TLC campaign raised 573 items for the foodbank • Parish notice boards are in need to repair • Christmas Event will be last Saturday of November • Enquiry of the Gill with new funding • Enquiry of how the council responds to planning Please Note - No decisions can be made on items brought to the attention of Hethersgill Parish Council under this section unless they are already on the agenda.
26/8	**Annual Governance and Accountability Review (AGAR)** **.1 Internal Auditors Report** To consider accepting the end of year internal auditors report for the financial year 2025/26 **Resolved to accept signed internal auditors report** **.2 Certificate of Exemption** To resolve that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to authorise the Chair to sign and the RFO to submit a Certificate of Exemption to the External Auditor following confirmation that gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2026 **Resolved to accept and Chair authorised to sign** **.3 Annual Governance Statement** To approve the Annual Governance Statement 2025/26 and authorise the Chair to sign the Annual return. **Resolved to accept and Chair authorised to sign** **.4 Accounting Statements** To approve Accounting Statements 2025/26 and authorise the Chair to sign the annual return **Resolved to accept and Chair authorised to sign** **.5 Asset Register** To note and accept the asset register – **Resolved to look at the asset register again at the next meeting.**

Signed Date

26/9	**Action Reports / Updates from Councillors** a) To receive a verbal report from councillors **1** – Common Land – Update from Cllr Irving – **Not Present** **2** – Community Lunch – Update from Working Group – **Update given about possible funding and options going ahead, working group to look at dates.** **3** – Emergency Plan – Update from Cllr Beer – **Update given about steps so far including receiving parish maps, registering hall as emergency hub.** **4** – Any other councillor updates – Cllr Sisson – **Update given on the water treatment plant with united utilities.** b) To discuss any highway issues in the parish and review if necessary. **None to note**
26/10	**Clerk's Verbal Report** To receive a verbal summary of work undertaken by the clerk since the previous meeting, those issues ongoing and to receive correspondence, with an opportunity for councillors to raise questions. **Clerks Verbal Report heard and noted**
26/11	**Planning Matters - None to note** To report on any planning matters received **No new planning matters has been reported**
26/12	**Consultations/Projects requiring action or decision** .1 – To review and adoption the standing orders – **Resolved to accept** .2 – To review and adopt the financial regulations – **Resolved to accept** .3 – To review and adopt the scheme of delegation – **Resolved to accept** .4 – To approve the schedule for meetings over the next municipal year – **Resolved to accept** .5 – To discuss and accept a donated laptop – **Resolved to accept** .6 – To discuss and accept a time for the schedule of meetings. – **Resolved to accept a time of 7.30 for all meetings going forward** .7 – To accept guidance on Martins Law and resolve to follow and refer to this Law when planning future events. – **Resolved to accept** .8 – To discuss and accept an insurance policy – **Resolved to accept** .9 – To discuss the assertion 10 report and agree a way forward – **Resolved to accept the report and that the Clerk is to prioritise compliance going forward** .10 – To discuss the website and agree a way forward. – **Resolved to accept a new website and email provider – Parish Online – Clerk to contact and start setting up the new system.** .11 – To note and discuss I.T and E-Mail matters regarding Sensible IT Solutions – **Resolved to continue with 4 of the old emails and set up all councillors with new emails within the new system – Clerk to confirm the change with the current provider.** .12 – To discuss and accept a payroll and pension provider – **Resolved to accept to recommendations of the payroll provider and clerk to look into possible pension providers or opting out.**
26/13	**Financial Matters**

Signed Date

.1 – To consider approving the payments detailed below: – **Resolved to accept**

No	Payment Date	PAYEE	Purpose of Expenditure	Gross Amount
		A Dawes	April/May Salary / Expenses	£440.10
		HMRC	April PAYE	£109.31
		Unity	Monthly Bank Charge	£7

.2 – To note the balances at the bank
– unavailable until access is granted to new clerk
– **Resolved to accept this and get updated for April – June at next meeting**

.3 – To note the cashbook reconciled to the bank statements
– unavailable until access is granted to new clerk
– **Resolved to accept this and get updated for April – June at next meeting**

26/14 **Councillor Matters**

An opportunity for Councillors to raise issues on behalf of residents.
Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council.

- Cllr A.Sisson received a report of Anti-Social behaviour with Quadbikes

Further agenda items should be submitted to the Clerk by 6st July 2026

26/15 **Date of the Next Meeting**

To discuss and resolve the next meeting date.

Resolved that the next meeting will be on Wednesday 29th July 2026 7.30pm

Signed Date