



Hethersgill Parish Council

Chair: Cllr A Sisson

Clerk: L Mowbray
School House
Low Row
Brampton, CA8 2LN
Tel: 07585115505
clerk@hethersgill.org.uk

11th MAY 2026

Dear Councillor

You are summoned to attend a meeting of Hethersgill Parish Council on Tuesday 19th May 2026 – meeting to start immediately after the closure of the annual parish meeting held at 7pm at the Hethersgill Village Hall. Please let me know in writing, if you are unable to attend.

Yours faithfully

Lynnesy Mowbray - Clerk to Hethersgill Parish Council

AGENDA

26/1	Election of Chair for Council Year 2026/2027 The successful nominee with sign the Declaration of Acceptance of Office.
26/2	Election of Vice-Chair for Council Year 2026/2027 The successful nominee with sign the Declaration of Acceptance of Office.
26/3	Apologies To receive and accept reasons for apologies for absence.
26/4	Declarations of Interest / Requests for Dispensations To receive declarations by members of interests in respect of items on this agenda. a) Register of interests: councillors reminded of the need to update their register of interests. b) To declare any personal interest in items on the agenda and their nature. c) To declare and prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items) d) To make any requests for dispensation.
26/5	Minutes of last Hethersgill Parish Council meeting To authorise the chairman to sign, as a true record, the minutes of the meeting held on Tuesday 17 th March. (<i>previously circulated</i>)
26/6	Exclusion of Press and Public (Public Bodies Admission to Meeting Act 1960) To decide whether there are any items of business which require exclusion of the press and public.
26/7	Public Participation a) Receive reports from the Cumberland Councillor if present

	b) To receive previously notified comments and representations from members of the public. (These should be received no later than 42 hours before the meeting) c) Public speaking is at the discretion of the Chair – members of the public may be invited to address the meeting in relation to agenda items. Please Note - No decisions can be made on items brought to the attention of Hethersgill Parish Council under this section unless they are already on the agenda.
26/8	Annual Governance and Accountability Review (AGAR) .1 Internal Auditors Report To consider accepting the end of year internal auditors report for the financial year 2025/26 .2 Certificate of Exemption To resolve that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to authorise the Chair to sign and the RFO to submit a Certificate of Exemption to the External Auditor following confirmation that gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2026 .3 Annual Governance Statement To approve the Annual Governance Statement 2025/26 and authorise the Chair to sign the Annual return. .4 Accounting Statements To approve Accounting Statements 2025/26 and authorise the Chair to sign the annual return .5 Asset Register To note and accept the asset register
26/9	Action Reports / Updates from Councillors a) To receive a verbal report from councillors 1 – Common Land – Update from Cllr Irving 2 – Community Lunch – Update from Working Group 3 – Emergency Plan – Update from Cllr Beer 4 – Any other councillor updates b) To discuss any highway issues in the parish and review if necessary.
26/10	Clerk's Verbal Report To receive a verbal summary of work undertaken by the clerk since the previous meeting, those issues ongoing and to receive correspondence, with an opportunity for councillors to raise questions.

26/11	Planning Matters - None to note To report on any planning matters received																				
	<table><tr><td>Ref no</td><td>Description</td><td>Location</td><td>Status</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Ref no	Description	Location	Status																
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26/12	Consultations/Projects requiring action or decision .1 – To review and adoption the standing orders .2 – To review and adopt the financial regulations .3 – To review and adopt the scheme of delegation .4 – To approve the schedule for meetings over the next municipal year .5 – To discuss and accept a donated laptop .6 – To discuss and accept a time for the schedule of meetings. .7 – To accept guidance on Martins Law and resolve to follow and refer to this Law when planning future events. .8 – To discuss and accept an insurance policy .9 – To discuss the assertion 10 report and agree a way forward .10 – To discuss the website and agree a way forward. .11 – To note and discuss I.T and E-Mail matters regarding Sensible IT Solutions .12 – To discuss and accept a payroll and pension provider																				
26/13	Financial Matters .1 – To consider approving the payments detailed below: <table><tr><td>No</td><td>Payment Date</td><td>PAYEE</td><td>Purpose of Expenditure</td><td>Gross Amount</td></tr><tr><td></td><td></td><td>A Dawes</td><td>April/May Salary / Expenses</td><td>£440.10</td></tr><tr><td></td><td></td><td>HMRC</td><td>April PAYE</td><td>£109.31</td></tr><tr><td></td><td></td><td>Unity</td><td>Monthly Bank Charge</td><td>£7</td></tr></table> .2 – To note the balances at the bank – unavailable until access is granted to new clerk .3 – To note the cashbook reconciled to the bank statements – unavailable until access is granted to new clerk	No	Payment Date	PAYEE	Purpose of Expenditure	Gross Amount			A Dawes	April/May Salary / Expenses	£440.10			HMRC	April PAYE	£109.31			Unity	Monthly Bank Charge	£7
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26/14	Councillor Matters An opportunity for Councillors to raise issues on behalf of residents. <i>Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council.</i> Further agenda items should be submitted to the Clerk by 6 st July 2026																				
26/15	Date of the Next Meeting To discuss and resolve the next meeting date.																				